

HOUSING & RESIDENTIAL EXPERIENCE



SCOPE AND RESPONSIBILITIES OF HRE

- Support students in their academic pursuits
- Guide students in developing healthy life skills (i.e., conflict resolution, negotiation, respect for others and property, etc.)
- Provide opportunities that will assist residents in becoming acclimated to living in a community setting
- Educate students about the Student Code of Conduct and the importance of being accountable for their behavior
- Provide co-curricular programs that support academic success, body of work, wellness, and the development of life skills
- Ensure the orderly and effective administration of programs through effective management
- Engage in appropriate and timely responses to circumstances that are deemed crisis in nature

HOUSING & RESIDENTIAL EXPERIENCE

Creativity lives here

Residential Experience

- Oversee the day-to-day living in the halls:
 - Resident engagement
 - Programs & activities
 - Roommate issues
 - Community standards

Housing

- The contracting, assignment, and financial piece of the puzzle
- Coordinate the logistics of getting a student ready for move in/out.
- Regular communications with students and family members



- Professional Staff:
 - 1 Director
 - 3 Assistant Directors
 - 3 Coordinators
 - 1 Administrative Assistant
- 4 Graduate Assistants
- 30 Resident Assistants
- Staff members on duty 24 hours a day, 7 days a week

HOUSING & RESIDENTIAL EXPERIENCE STAFF & OFFICE

30 East Balbo - 2nd floor
(312) 369-7803
housing@colum.edu

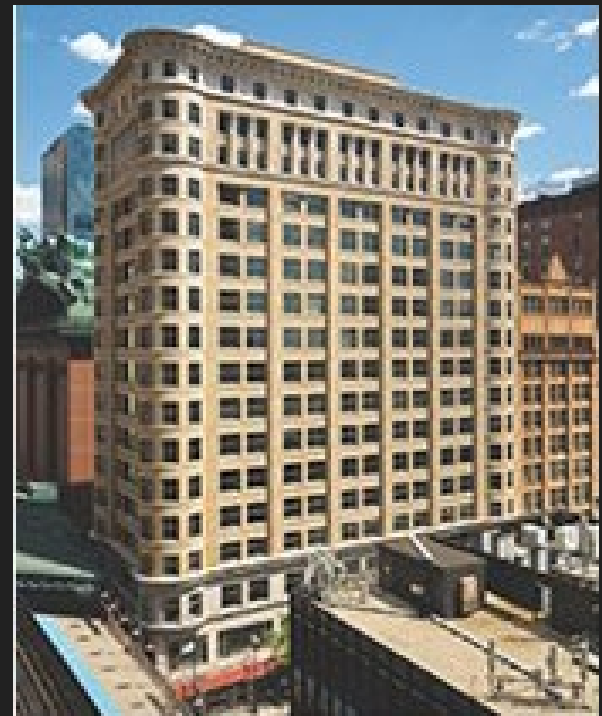
WHAT DOES AN RA DO?

- Build community for the residents via our educational Residential Experience Model
 - Educational & social programs
 - 1:1 resident conversations
 - Floor meetings
- Promote & escort residents to campus-wide events
- Create a welcoming floor community via bulletin boards, floor decorations, & door decs
- Educate residents on campus/departmental policies & standards
- Confront & document policy violations, specifically during their participation in an on-call crisis rotation in their respective building
- Mediate roommate issues.



HOUSING & RESIDENTIAL EXPERIENCE FACILITIES

- The Dwight – 642 S. Clark
- The Arc – 37 W. Van Buren
- 30 East – 30 E. Balbo
- University Center – 525 S. State



HOUSING & RESIDENTIAL EXPERIENCE FACILITIES

All Columbia buildings are leased via private property management companies

30E, Arc, and Dwight properties provide:

- Security
- Inspection and assessment of damages upon move-out
- Facilities Management
 - Fix leaking faucet
 - Fix a broken toilet

Columbia provides:

- Professional Staff
- Student Staff
- Programming and Engagement
- Conflict Resolution
- Community Standards Accountability
- Assignments/ Re-Assignment

University Center property provides:

- Security
- Inspection and assessment of damages upon move-out
- Facilities Management
- Professional Staff
- Student Staff
- Programming and Engagement
- Conflict Resolution
- Community Standards Accountability



HOUSING & RESIDENTIAL EXPERIENCE FACILITIES

Apartment Style Living:

- Sofa, chairs, and coffee table
- Dining room table and chairs or a kitchen island and stools
- Kitchen with stove, oven, refrigerator
- Dishwasher (30 East, the Arc, and UC)
- Bathroom
- Common area storage closet
- Central air and heat
- Cable TV and Internet
- Blinds
- Microwave
- Flat screen TVs are available in living rooms (30 East, the Arc, and the Dwight)
- In-unit washer and dryer (30 East and the Arc)

One per resident:

- Desk (some shared desks in 30 East)
- Desk chair (some shared desk chairs in 30 East)
- XL Twin bed and mattress 36" X 80" (30 East, the Arc, and the Dwight)
- Twin bed and mattress 38" X 75" (UC)
- Some designated apartments in 30 East, the Arc, and the Dwight have full size mattresses
- Closet with a shelf and clothing rack or wardrobe
- Dresser

Semi-Suite Style Living (UC ONLY):

- Bathroom shared with suite mates
- Central air and heat
- Cable TV and Internet
- Blinds
- (One per resident):
 - Desk
 - Desk chair
 - XL Twin bed and mattress 36" X 80" (UC)
 - Private room semi-suites have a full-size mattress
 - Closet Organizer
 - Bookshelf

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- Mediate roommate issues.

WHAT DOES AN RA DO?

THE APARTMENT/ SUITE AGREEMENT

○ Living with an Apartment/Suitemate can sometimes be a new experience for students living in the residence halls.

○ Your Apartment/Suite Agreement between you and your apartment/suitemate(s) will be available through the housing portal www.colum.edu/housingapp.

○ Apartment/suitemates will be expected to communicate with each other, complete an apartment/suite agreement within the first week of their arrival to campus, and revisit the agreement throughout the academic year. This tool allows for an open dialogue about your expectations of one another in the areas of cleanliness, sharing belongings, overnight guests etc.

○ RAs will also be available to assist should a conflict arise.

COMMUNITY LIVING & STUDENT RESPONSIBILITY

- Students are responsible for knowing and understanding all policies and procedures outlined in the Housing & Residential Experience Handbook and Housing Contract

- RAs will host a welcome floor meeting to go over community expectations and common policies violations

- Students are financially responsible for the cost of on-campus housing once they have signed their contracts

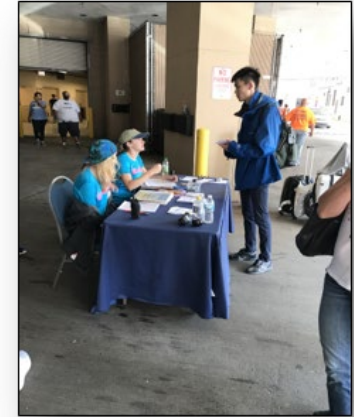
- Common Policy Violations

- Guest Policy

- No more than 2 guests, must be over 18, stay with guests at all times

- Alcohol

- State, Federal, and Local alcohol laws apply. No one under the age of 21 can be in the possession of or consume alcohol on campus



Monday, August 28 - Sunday, September 3

- First Year Experience and Second Year Experience students are encouraged to select a Move-In Date and Time on August 28 or 29
- No Move-Ins will occur on September 1 due to Convocation.

FALL 2023 MOVE-IN DATES

MOVE-IN SIGN UPS

- Only students who have signed their Housing Contract for next year are eligible to select a Move-In Date and Time on the Housing Portal
- Students will select a 20-minute Move-In timeslot between the hours of 8am and 6pm
- During this 20-minute period, students will be checking in with our team at their building to retrieve their keys to begin their move-in day.
- Building Based Move-In Sign Ups
 - **University Center:** For students moving into the University Center, they will sign up via the UC housing portal. The University Center staff will send them instructions on how to access the UC portal to schedule a move-in date and time later this summer.
 - **CCC Spaces:** For students moving into 30 E Balbo, Dwight, and The Arc, they will sign up via the Columbia Housing Portal.

TIPS FOR MOVE-IN DAY

○ PARKING:

- There are NO FREE parking spaces available in the South Loop.
- Street parking costs approximately \$6.50 an hour.
- There are parking garages surrounding the residence halls.
- We recommend you park and unload your car from the paid parking space.



TIPS FOR MOVE-IN DAY

Patience, Flexibility, and a sense of humor go a long way on Move-In Day!

○ ARRIVAL:

- Arrive on time at your student's scheduled Move-In appointment time
- Make sure your student has pulled up the Housing Portal to know their building and room number
- Have your student go inside to the building lobby to check in with HRE staff and receive their keys/keycards/fobs
- If at a loading zone, have someone stay with your vehicle with the hazard lights on while you unload your belongings.
- A limited number of Speed-Packs/carts will be available for unpacking & moving your belongings

- Space heaters
- Pets
- Exercise machines
- Extra furniture (sofas, futons, bookshelves, etc.)
- Illegal meds/drugs
- Weapons, firearms, explosives
- Dart boards, darts, paintball guns, water guns, etc.
- Nails, adhesive hooks, double-sided tape
- Alcoholic beverages, containers, and other paraphernalia
- Appliances with open coils or burners
- Candles, incense, oil lamps
- Hoverboards
- Water beds
- Hookah
- Air conditioners

WHAT NOT TO BRING

Wait to buy any big items until arrival so you know how much space you have and what they actually need!

HOW TO ADDRESS MAIL

○30 East

- Student full name
- 30 E. Balbo Ave.
- Apartment #
- Chicago, IL 60605

○The Dwight

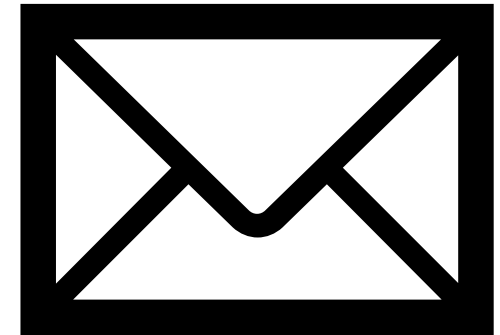
- Student full name
- 642 S. Clark St.
- Apartment #
- Chicago, IL 60605

○University Center

- Student full name
- 525 S. State St.
- Apartment/Suite #
- Chicago, IL 60605

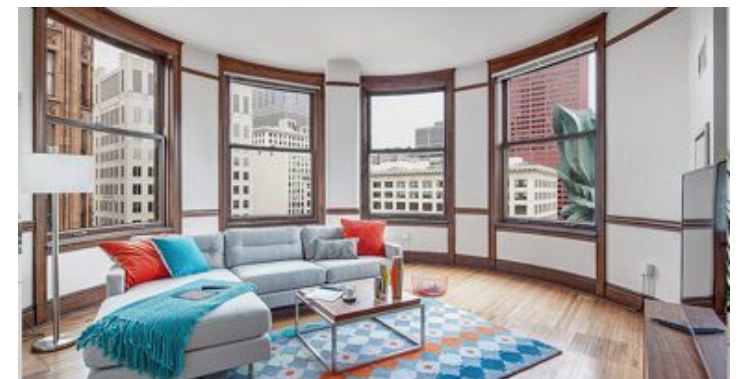
○The Arc

- Student full name
- 37 W. Van Buren
- Apartment #
- Chicago, IL 60605



VIRTUAL AND IN-PERSON HOUSING TOURS

- Video tours, pictures, and floor plans of our residence halls will be available on our website at https://students.colum.edu/residence-life/Housing_Options/
- Tour guides will be leading groups through our residence halls at the end of the day.
- Please be sure you leave with the group that will be touring the residence hall you've been assigned to.
- The room you will see does not necessarily reflect the type of room each student will be living in.



- Regularly check their CCC email
- Connect with their roommate(s)
 - Discuss who will bring what to the space
 - Discuss what they will/will not share
 - Avoid any pre-judgement
- Pack for the fall!
- Plan for move-in day

WHAT SHOULD YOUR STUDENT DO THIS SUMMER?