### CLASS OF 2018-2019 CEREMONY SCHEDULE

#### SATURDAY, MAY 11

<table>
<thead>
<tr>
<th>Time</th>
<th>Program</th>
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| 10:00 A.M. | Creative Writing  
                     Cultural Studies  
                     Early Childhood Education  
                     Dance – includes Creative Arts Therapies  
                     Theatre  
                     Fashion Studies |
| 2:00 P.M.  | Business and Entrepreneurship  
                     Communication (includes Radio)  
                     Audio Arts and Acoustics |

#### SUNDAY, MAY 12

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<tr>
<th>Time</th>
<th>Program</th>
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| 10:00 A.M. | Cinema and Television Arts  
                     American Sign Language  
                     Science and Math (Arts and Materials Conservation) |
| 2:00 P.M.  | Art and Art History  
                     Design  
                     Music  
                     Photography  
                     Interactive Arts and Media (includes Animation) |
THE HISTORIC AUDITORIUM THEATRE

Columbia’s Commencement ceremonies will take place at the beautiful and historic Auditorium Theatre, 50 E. Ida B. Wells Dr., Chicago, IL. This venue has a stunning atmosphere, abundant seating and is conveniently located near hotels and parking.

GRADUATION APPLICATION

If you have not submitted your graduation application yet, you should do so as soon as possible by logging into OASIS, clicking on the Students Tab and selecting the appropriate application under Online Forms. If you have questions or concerns about the undergraduate application, contact the Office of the Registrar at (312) 369-7769 or registrar@colum.edu.

If you have questions about your remaining requirements, you can check your Advising Guide in OASIS. Undergraduate students can make an appointment with their College Advisor in the College Advising Center. If Master’s Degree students have questions about their degree requirements, they should see their Graduate Program Director.

CONGRATULATIONS!
YOU’VE MADE IT!

You’ve just spent the last few years at Columbia College Chicago preparing for the future and now it’s time to step into that future and make it happen! We’re here to help you through this process, and keep you organized every step of the way.

2018 - 2019
COMMENCEMENT
STUDENT SPEAKER

We are seeking a student speaker for each Commencement Ceremony. The selected students will have to state why they should be selected to represent their class as well as express to the selection committee how their Columbia experience has impacted their educational journey.

The speech must appeal to and capture the attention of your classmates and should be no longer than 5-7 minutes in length. You are also required to submit two letters of reference stating why you should be selected to represent your class. At least one of your reference letters must be from a Columbia College Chicago faculty or staff and the other may be from a professional or community based organization.

All applications are due Monday, April 8th by 12:00 a.m. (Midnight).

If you are selected as a finalist, you will be notified the week of April 15th and be asked to provide a written draft of your speech and provide an in-person presentation to the selection committee.

Visit colum.edu/commencement and submit your Commencement Student Speaker application today!
GRADUATION CHECKLIST

You are ready to graduate! Now what? Follow these steps and you’ll be well on your way to a successful and celebratory culmination of your Columbia student experience.

PREPARE TO GRADUATE - COLUM.EDU/GRADUATIONCHECKLIST

- Apply for graduation in OASIS
- Review your advising guide in OASIS.
- SFS Exit Counseling (required for students with loans)

PREPARE FOR YOUR CAREER - COLUM.EDU/CAREERCENTER

- Activate your account in Handshake for jobs, events, and Career Center appointments
- Polish your resume with a Peer Coach
- Active your Portfolium profile and add projects
- Strengthen your portfolio with a Creative Industry Liaison
- Collaborate with a graphic designer for personally branded business cards
- Connect with industry professionals at Career Center events
- Stop by the Career Center before you graduate, Career Center services are only extended to alumni within one year of graduation.
- Connect with us at: colum.edu/careercenter, careercenter@colum.edu, (312) 369-7280

MANIFEST - COLUM.EDU/MANIFEST

Contact your department’s Manifest liaison in the spring by visiting colum.edu/manifest. Also check the Manifest website and your loopmail for information about these events for graduates!

- Graduating Student Lunch & Class T-Shirt Pick-Up
- Graduating Student Parade | The Manifest Kick-Off

COMMENCEMENT - COLUM.EDU/COMMENCEMENT

- Order tickets (beginning early March via colum.edu/commencement)
- Order invitations, announcements and commencement memorabilia from the Commencement website
- Pick up tickets at the distribution event or as directed by loopmail
- Pick up cap & gown
- Email commencement@colum.edu with questions

IMPORTANT DATES

TICKET RESERVATION SITE OPENS
MARCH 8

Guest Ticket Distribution
1104 S. WABASH AVE./1ST FLOOR
APRIL 15 - 10 A.M. - 3 P.M.
APRIL 16 - 3 P.M. - 7 P.M.

916 S. WABASH AVE./4TH FLOOR
APRIL 17 - 25
MONDAY - THURSDAY | 10 A.M. - 4 P.M.

CAP AND GOWN DISTRIBUTION AND TICKET DISTRIBUTION
MAY 7 - 10 A.M. - 7 P.M.
MAY 8 - 10 A.M. - 7 P.M.
731 S. PLYMOUTH CT./1ST FLOOR

MANIFEST
MAY 10
 Commencement Guide

How do I prepare to participate in Commencement?

All students, who completed a graduation application, who are participating in their Commencement ceremony should monitor their loopmail accounts regularly for announcements and updates about Commencement procedures. For more information please contact (312) 369-7459 or email commencement@colum.edu.

Is there a fee for graduation?

Yes, the non-refundable Graduation fee covers the cost of degree audit processing, your cap and gown, diploma cover, diploma, and the Commencement Ceremony; whether you attend or not. The fee is applied to your account.

How do I make changes to my graduation application?

Update your graduation application on the Students tab of OASIS.

How do I make sure my name appears in the printed Commencement ceremony program?

Your graduation application must state your date of graduation as being either Fall 2018, Spring 2019, or Summer 2019. Please note, we cannot guarantee your name will appear in the program if we receive your graduation application after April 19, 2019.

How do I get fitted for my cap and gown?

By listing your height and weight on your graduation application, you ordered your cap and gown. Graduation caps are one size fits all.

When is cap and gown distribution?

Cap and gown distribution will take place on Tuesday and Wednesday, May 7th and 8th, 2019 from 10 a.m. - 7 p.m. at The Court (731 S. Plymouth Court). Also, don’t forget to fill out your Alumni card at alumni.colum.edu.

Is commencement a ticketed event?

Yes. Each graduate will receive six (6) guest tickets during the ticket distribution period. Every attending guest, regardless of age, will need a ticket. There are no extra tickets available. As a graduate, you do not need a ticket for yourself.

Information contained in this Commencement Guide is subject to change. Please stay up to date by visiting the Commencement website colum.edu/commencement and monitoring your loopmail.
DOES COLUMBIA RECOMMEND ANY SPECIFIC HOTELS?
Listed below are several hotels in the downtown area. We recommend you make your reservations as soon as possible. Traditional Columbia discounted rates may not apply; however, feel free to ask when you make your reservations, in case circumstances allow for discounts.

HOTEL BLAKE - Columbia Rate
500 S. Dearborn
Chicago, IL 60605
Reservations: (312) 986-1234
http://cwp.marriott.com/chiab/columbia

CLUB QUARTERS - Columbia Rate
111 West Adams St.
Chicago, IL 60603

BLACKSTONE HOTEL
636 S. Michigan Ave.
Chicago, IL 60605
Reservations: (312) 447-0955
http://cwp.marriott.com/chiab/columbia

BEST WESTERN GRANT PARK - Columbia Rate
1100 S. Michigan Ave.
Chicago, IL 60605
Reservations: (312) 447-0955
http://cwp.marriott.com/chiab/columbia

HAMPTON INN AND SUITES CHICAGO DOWNTOWN
33 Illinois St.
Chicago, IL 60654
(800) 429-1152

PALMER HOUSE HILTON
17 East Monroe
Chicago, IL 60605
Reservations: (877) 865-5321

RESIDENCE INN BY MARRIOTT
201 E. Walton Place
Chicago, IL 60605
Reservations: (312) 943-9800

HOMESWEEET SUITES BY HILTON
40 E. Grand Ave.
Chicago, IL 60605
Reservations: (312) 644-2222

HOTEL SAX CHICAGO
333 N. Dearborn
Chicago, IL 60610
Reservations: (312) 245-0333

HOLIDAY INN EXPRESS
640 N Wabash Avenue
Chicago, IL 60611
Reservations: (888) HOLIDAY

INTERCONTINENTAL CHICAGO
505 N Michigan Ave
Chicago, IL 60611
Reservations: (312) 944-4100

HOLIDAY INN & SUITES
506 W Harrison St
Chicago, IL 60607
Reservations: (312) 957-9100

HOW DO I RESERVE MY COMMENCEMENT TICKETS?
Our Commencement ticket portal will open early March via colum.edu/commencement. You will be able to reserve up to 6 guest tickets and pick them up in April during Ticket Distribution. Be sure to reserve your tickets before trying to pick them up!

WHEN CAN I PICK UP MY TICKETS?
Ticket Distribution will take place on April 15th from 10 a.m. – 3 p.m. and April 16th from 3 p.m. - 7 p.m. The location for both days is 1104 S. Wabash, Conaway Center, 1st floor.

IF I CANNOT MAKE THOSE PICK-UP DATES/TIMES, WHAT SHOULD I DO?
Additional dates and times are listed under Important Dates on page 11. You may send a representative to pick up your tickets at Ticket Distribution. Please refer to the Proxy Pick-Up Form on our website and have your representative bring the form to Ticket Distribution.

WHAT SHOULD I BRING WITH ME TO PICK UP MY COMMENCEMENT TICKETS?
You will need to bring your student I.D. and sign for your tickets in order to claim them. Tickets cannot be mailed, and there is no will call.

WHAT TIME SHOULD I ARRIVE FOR MY CEREMONY?
Graduates should arrive at the Auditorium Theatre (Roosevelt University entrance) at 430 S. Michigan Avenue no later than one hour before their ceremony and follow the signs to the processional staging area on the 2nd floor. Once there, you will be assembled by major in preparation for the procession. Guests can enter the theatre at 50 E. Congress, up to 45 minutes before the ceremony, where they can enjoy a concert featuring Columbia’s student music ensembles.

HOW LONG IS EACH CEREMONY?
Each ceremony will last approximately two hours.
WHAT IS THE DIFFERENCE BETWEEN GRADUATING WITH HONORS AND GRADUATING FROM THE HONORS PROGRAM?

Columbia College Chicago undergraduates who graduate with a cumulative GPA of at least 3.75 are recognized as having graduated with academic honors. Graduates with a 3.75 – 3.79 GPA graduate cum laude (“with honors”); students with a 3.80 – 3.89 GPA graduate magna cum laude (“with high honors”); and students with a 3.90 – 4.00 GPA graduate summa cum laude (“with highest honors”). These students wear a gold tassel on their mortarboards at Commencement, and their names are listed with an asterisk in the program. If you are graduating with honors, you will receive a gold tassel at the Cap and Gown pick up event on May 7th & 8th at The Court - 731 S. Plymouth Ct.

Columbia College Chicago’s Honor’s Program offers an enhanced core curriculum, which provides a solid foundation in Liberal Arts and Sciences. In order to graduate from the Honors Program, you must complete 15 credit hours of Honors courses, which are designated with an “H” in the course catalog. You must also maintain a GPA of 3.5 or greater. Honors Program graduates wear a gold stole with the Columbia Honors Program seal at Commencement.

HOW DO I GET MY HONORS PROGRAM STOLE?

If you are graduating having met the Honors Program requirement, you may pick up your Honors Program stole with your cap and gown at Cap & Gown Pick Up on May 7th and 8th at The Court – 731 S. Plymouth Ct. Contact your Academic Advisor or honors@colum.edu if you have questions about the Honors Program.

THE WINNING PHOTO WILL BE AWARDED $1000

Each year, one image is chosen to represent the current graduating class. We invite all graduating seniors (undergraduate and graduate from December 2018, May 2019 and Summer 2019) to submit up to three high resolution images (not less than 300 dpi) along with an artist’s statement for consideration.

For more information about competition submission guidelines please check colum.edu/commencementcompetitions

DEADLINE: MARCH 8, 2019
HOW CAN I ARRANGE FOR SPECIAL ASSISTANCE FOR MYSELF OR ONE OF MY GUESTS?
If you require assistance during the Commencement ceremony, we are happy to accommodate you. Please contact (312) 369-7459 or email commencement@colum.edu.

HOW CAN I GET MY GRADUATION PHOTOS, ANNOUNCEMENTS AND OTHER MEMORABILIA?
There will be opportunities for you to sit for formal portraits or head shots at the Grad Expo(s) and Cap and Gown Distribution with Gradimages, our Commencement photographers. GradImages will also be at the Auditorium Theatre taking your photo as you cross the stage. After the ceremony, you may visit their website www.gradimages.com and purchase your photo package. You may also order personalized printed announcements, class rings, or other items through Herff Jones - www.herffjones.com. Links for the above can also be found by visiting colum.edu/commencement in the Memorabilia section.

DO I GET MY DIPLOMA AT THE CEREMONY?
You will only receive your diploma cover when you cross the stage at Commencement. Your diploma will be mailed separately. Only students who attend Commencement will receive a diploma cover. A limited supply of diploma covers will be available in the Office of the Registrar following Commencement on a first come, first served basis. If you did not attend the ceremony, and you would like to pick up a cover, please visit the Office of the Registrar at 600 S. Michigan, room 611 during regular business hours following the Commencement ceremony.

HOW DO I GET MY DIPLOMA?
Diplomas for undergraduates will be mailed to the address you provided approximately 2 weeks after the posting of your degree. If you did not provide a specific mailing address, your diploma will be mailed to your permanent address on file. The Office of the Registrar will send an email to your Loop account when your diploma has been shipped. Feel free to call us at (312) 369-7769 with any questions. All outstanding charges must be paid and you must complete your exit counseling before your diploma will be mailed. Please check your Oasis account to see if you have any financial restrictions. If so, please call (312) 369-7140 to settle your account.

THE WINNING POET WILL BE AWARDED $1000
Graduating undergraduate, MFA and master’s degree students (December 2018, May 2019 and Summer 2019) are invited to participate in the 2019 Commencement Poetry Competition. The winning poem will be printed in the commencement program and the winning poet will perform, or have their poem read, at each of the four commencement ceremonies.

GUIDELINES:
Please submit up to three poems, and attach two cover sheets: one with the title of your poem(s), your name, major, Oasis ID, phone number, address, and email address, and one with only the title of your poem(s).

DEADLINE IS MARCH 8, 2019

[Link to entry details]