PART I: BIOGRAPHICAL & CONTACT INFORMATION

1. Name: Last (family): ____________________________  □ Mr.* □ Ms.* Other: ____________________________
   First: ____________________________

2. Birth Date: ____________________________ OASIS ID#: ____________________________

3. Current Mailing Address: ____________________________ Address Effective Dates: From: ________ To: ________
   Street Address: ____________________________ Apt: ____________________________
   City: ____________________________ State/Province: ____________________________ Postal Code: ____________________________
   Country: ____________________________

4. Contact Information: Home Phone #: ____________________________ Work Phone #: ____________________________
   Cell #: ____________________________ Email Address: ____________________________

PART II: ACADEMIC INFORMATION

My Graduate Degree Program and Graduate Degree are:

( Check only one program and one degree. Remember, your hours must meet the degree requirements as prescribed by your graduate department and this information must match the information you provide on your Graduation Application Form. If you submit this form and the information changes, please submit an updated form as soon as possible.)

Business & Entrepreneurship
□ (G280) Master of Arts Management MAM (48 hrs.)

Cinema Art + Science
□ (G245) Cinema Directing MFA (52 hrs.)
□ (G244) Creative Producing MFA (50 hrs.)

Creative Arts Therapies
□ (G702) Dance/Movement Therapy & Counseling MA (60 hrs.)

Creative Writing
□ (G553) Creative Writing - Fiction MFA (45 hrs.)
□ (G524) Creative Writing - Nonfiction MFA (48 hrs.)
□ (G523) Creative Writing - Poetry MFA (40 hrs.)

Education
□ (G421) Elementary Education MAT (41 hrs.)
□ (G427) Visual Art Education MAT (41 hrs.)

Interdisciplinary Arts
□ (G660) Interdisciplinary Arts MA (30 hrs.)
□ (G661) Book & Paper Arts MFA (60 hrs.)
□ (G662) Interdisciplinary Arts & Media MFA (60 hrs.)

Certificate Programs
□ (G701) GLOMA Graduate Certificate (18 hrs.)
□ (G703) Alternate Route Graduate Certificate (30-35 hrs.)
□ (G704) MPACC Graduate Certificate (13 hrs.)

Former Programs
□ (425/420) Multicultural Education MA
□ (425/420) Urban Teaching MAT (42 hrs.)
□ (233/230) Museum Studies MA (36 hrs.)
□ (221/220) Architectural Studies MFA (60 hrs.)
□ (222/220) Interior Architecture MFA (60 hrs.)
□ (552/550) The Teaching of Writing MA (39 hrs.)
□ (286/280) Media MA (45 hrs.) or □ MAM (49 hrs.)
□ (283/280) Performing MA (45 hrs.) or □ MAM (49 hrs.)
□ (232/230) Music MA (45 hrs.) or □ MAM (49 hrs.)
□ (284/280) Visual MA (45 hrs.) or □ MAM (49 hrs.)
□ (265/280) Entrepreneurship □ MAM (49 hrs.)
□ (286/280) AYCD □ MAM (49 hrs.)

PART III: OTHER COURSEWORK/CREDIT

(If applicable, please complete the appropriate sections below and attach to this form any necessary documentation, approvals, etc. In many cases, these will already have been forwarded to the Graduate Office by your Faculty Advisor/Department. None of the information below will be official without the appropriate documentation.)

Required Pre-requisite Courses

<table>
<thead>
<tr>
<th>Course # (ps-www.atu)</th>
<th>Credit Hours</th>
<th>Course Title</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
<th>Comments</th>
</tr>
</thead>
</table>

Completed Courses Approved for Transfer

<table>
<thead>
<tr>
<th>Course # (ps-www.atu)</th>
<th>Credit Hours</th>
<th>Course Title</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
<th>Course taken at what institution?</th>
</tr>
</thead>
</table>

Credit By Examination (CBE) (List below the Columbia College Chicago courses satisfied by Credit by Examination.)

<table>
<thead>
<tr>
<th>Course # (ps-www.atu)</th>
<th>Credit Hours</th>
<th>Course Title</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
<th>Satisfied by Exam?</th>
</tr>
</thead>
</table>

Course Substitution Information

| Course # (ps-www.atu) | Credit Hours | Course Title (Also include the Block # - A, B, etc. – where this course is located in the Program of Study Chart.) | Semester | Year | Grade | Substitutes for which course? |

Other: (Such as CLEP, etc.) Explain: ____________________________

Please print your full name: ____________________________

( Be sure to complete and turn in both pages of this form.)

PART IV: PROGRAM OF STUDY ORGANIZED BY CURRICULAR REQUIREMENTS
(Please obtain from your department, the degree requirements for your program and degree. After printing your full transcript from your OASIS account, complete the chart below to demonstrate how the courses you have taken satisfy the curricular requirements mandated by your degree program. Each Block Letter (A, B, C, etc.) should represent a different requirement (Core, focus area, internship, etc.) for your degree program. Every column must be complete, however; as programs differ, many rows and even whole Blocks may be left blank. Further instructions and sample charts are available from the Graduate Office.)

**Key to header:**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Credit Hours</th>
<th>Course Title</th>
<th>Semester</th>
<th>Year</th>
<th>Grade</th>
</tr>
</thead>
</table>

**Block Letter A**

**CORE CLASSES**

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block A

**Block Letter B**

Which curricular requirement do the courses in this section satisfy?

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block B

**Block Letter C**

Which curricular requirement do the courses in this section satisfy?

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block C

**Block Letter D**

Which curricular requirement do the courses in this section satisfy?

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block D

**Block Letter E**

Which curricular requirement do the courses in this section satisfy?

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block E

**Block Letter F**

Which curricular requirement do the courses in this section satisfy?

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block F

**Block Letter G**

**THESIS CLASSES**

<table>
<thead>
<tr>
<th>Crs #</th>
<th>Cr</th>
<th>Course Title</th>
<th>Sem</th>
<th>Year</th>
<th>Gr</th>
</tr>
</thead>
</table>

+ 

Plus total hrs. of transfer credit (listed in the correct table in Part III) that belong in this curricular block

= 

Subtotal of Credit Hours for Block G

**Credit Hour Totals**

(List below the subtotals for each curricular block, the total # of credit hours taken, and the total required for the degree program.)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>Total Credit Hrs. Taken</th>
</tr>
</thead>
</table>

**Graduate Office Use:**

Date Received Form 401: ___________ Graduation Application Rec’d: ___________ Thesis Acceptance Rec’d: ___________

Degree Requirements Complete? □ Yes □ No

Final Cumulative GPA: ___________ Reviewer Initials and date: ___________

Notes: ____________________________________________________________________________

Date Degree posted to transcript: ___________ Posted as: Deg.: ___________ Prog: ___________ Deg. Date: □ December □ May □ July