UPDATING SECURITY NOTIFICATION PREFERENCES

1. Go to Student page
2. Select MY COLUMBIA
3. Enter your user name and password.

Once in MY COLUMBIA, select
- Update Contact Information

Select the appropriate number(s) and email address for contacting you in case of campus emergency notification.

Re-enter cell phone number to receive text message

Required: Any individual, that is unable to safely and expeditiously evacuate the stairs or fire escape due to a permanent or temporary disability may need additional response assistance in the event of an emergency evacuation. Select Y if you have special requirements for Building Evacuation, or N if you do not.